

# **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given to the members that Annual General Meeting of Matco Foods Limited will be held on Thursday, October 21, 2021 at 11:30 am at Registered Office of the Company at B-1/A, S.I.T.E. Phase 1, Super Highway Industrial Area, Karachi through Video Conference to transact the following business:

### A. Ordinary Business:

- 1. To read and confirm the minutes of the previous annual general meeting held on October 24, 2020.
- 2. To receive, consider and adopt the Audited Annual Financial Statements of the Company together with the Directors' and Auditors' reports thereon for the year ended June 30, 2021 along with the Audited Consolidated Financial Statements of the company and Auditor's report thereon for the year ended June 30, 2021.
- 3. To appoint Auditors of the Company for the year ending June 30, 2022 at a mutually agreed rate of remuneration. The Board of Directors on the recommendation of the Audit Committee has proposed appointment of M/s Grant Thornton Anjum Rehman Chartered Accountants. The retiring Auditors being eligible offer themselves for re-appointment.
- 4. To elect 9 (nine) directors of the Company, as fixed by the Board of Directors in accordance with the provisions of Section 159(1) of the Companies Act, 2017, for a period of three years commencing from November 01, 2021. The retiring Directors are:

i. Mr. Jawed Ali Ghori

iii. Mr. Khalid Sarfaraz Ghori

v. Mr. Faizan Ali Ghori

vii. Mr. Safwan Khalid Ghori

ix. Syed Kamran Rasheed

ii. Mr. Abdul Samad Khan

iv. Mrs. Faryal Murtaza

vi. Ms. Umme Habibah

viii. Mr. Agha Ahmed Shah

The retiring Directors are eligible to offer themselves for re-election.

### B. Any Other Business

5. To transact any other business with the permission of the Chairman.

Karachi September 30, 2021 By order of the Board
Danish Ahmed
Company Secretary

### **NOTES:**

### 1) CLOSURE OF SHARE TRANSFER BOOK

The share transfer books of the Company will remain closed and no transfer of shares will be accepted for registration from October 14, 2021 to October 21, 2021 (both days inclusive). Transfers received in



order at the Company's Registrar Office at CDC Share Registrar Services Limited, CDC House, 99-B, Block B, S.M.C.H.S. Main Shahra-e-Faisal, Karachi - 74400, by the close of business on October 13, 2021 will be treated in time for the purpose of payment of the final cash dividend, if approved by the shareholders.

### 2) PARTICIPATION IN THE ANNUAL GENERAL MEETING

- (a) In view of the prevailing & worsening situation and ensuring the health safety of our shareholder due to pandemic COVID-19 and in line with the direction issued to listed companies by the Securities & Exchange Commission of Pakistan, vide its Circular No.4 of 2021 dated February 15, 2021 and subsequent Circular No.6 of 2021 dated March 03, 2021, the Company intends to convene this AGM virtually via video conference facility while ensuring compliance with the quorum requirements and request to the Members to consolidate their attendance and voting at the AGM through proxies. In this regard, special arrangements have been made for the AGM which are as under:
  - (i) AGM will be held through Zoom application a video link facility.
  - (ii) Shareholders interested in attending the AGM through Zoom application will be requested to get themselves registered with Share Registrarddddx of the Company M/s. CDC Share Registrar Services Limited at least 48 hours before the time of AGM at cdcsr@cdcsrsl.com by providing the following details:

CDC Participant ID / Folio No.	Company	Name of Shareholder	CNIC No.	Cell No.	Email address
	Matco Foods Limited				

Video-link for the meeting will be sent to members at their provided email addresses enabling them to attend the meeting on the given date and time.

Login facility will be opened sixty (60) minutes before the meeting time to enable the participants to join the meeting after the identification process. Shareholders will be able to login and participate in the AGM proceedings through their devices after completing all the formalities required for the identification and verification of the shareholders.

- (iii) Shareholders may send their comments and suggestions relating to the agenda items of the AGM to the Company Secretary Office at least two (2) working days before the AGM, at the given email address cdcsr@cdcsrsl.com or WhatsApp on 0321-8200864. Shareholders are requested to mention their full name, CNIC # and Folio/CDC Account # for this purpose.
- (iv) Shareholders are encouraged to participate in the AGM to consolidate their attendance and participation through proxies.
- (b) A member entitled to attend the meeting may appoint any other member as his/her proxy to attend the meeting through video-link. A proxy form is annexed in the Annual Report.



- (c) The instrument appointing a proxy and the power of attorney or other authority under which it is signed or a notarially attested copy of power of attorney must be deposited at the Share Registrar of the Company M/s. CDC Share Registrar Services Limited at least 48 hours before the time of the AGM (i.e., latest by Tuesday, October 19, 2021 at 11:00 a.m.).
- (d) For appointing proxies, the shareholders will further have to follow the under mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan:
  - (i) In case of individuals having physical shareholding or the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the CDC Regulations, shall submit the proxy form accordingly.
  - (ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC number shall be mentioned on the form.
  - (iii) Notarized copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
  - (iv) In case of a corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.

### 3) <u>CNIC/NTN NUMBER ON DIVIDEND WARRANT (MANDATORY)</u>

As it has already been notified from time to time, SECP has directed vide its Notification S.R.O. 831(1)/2012 dated July 5, 2012 that the Dividend Warrant(s) should also bear the Computerized National Identity Card (CNIC) number of the registered shareholder or the authorized person, except in case of minor(s) and corporate shareholder(s).

In order to comply with the SECP's directives and in terms of Section 243(2)(a) of the Companies Act, 2017, the Company shall be constrained to withhold the Dividend Warrant(s), in case of non-availability of a copy of valid CNIC (for individuals) and National Tax Number (for corporate entities).

Accordingly, shareholders who have not yet submitted a copy of their valid CNIC or NTN are once again requested to immediately submit the same to the Company or Share Registrar, CDC Share Registrar Services Limited.

### 4) DEPOSIT OF PHYSICAL SHARES INTO CDC ACCOUNT

As per Section 72 of the Companies Act, 2017 every existing listed company shall be required to replace its physical shares with book-entry form in a manner as may be specified and from the date notified by the Commission.

The Shareholders having physical shareholding are encouraged to open CDC sub - account with any of the brokers or Investor Account directly with CDC to place their physical shares into scrip less form, this will facilitate them in many ways, including safe custody and sale of shares, any time they want,



as the trading of physical shares is not permitted as per existing regulations of the Pakistan Stock Exchange.

### 5) <u>UNCLAIMED DIVIDEND/SHARES</u>

Information of unclaimed dividend/shares has been placed at the website of the Company <a href="www.matcofoods.com">www.matcofoods.com</a>. Respective shareholders are requested to contact Share Registrar of the Company to collect their unclaimed dividend/shares.

### 6) TRANSMISSION OF ANNUAL AUDITED ACCOUNTS THROUGH EMAIL

The Securities and Exchange Commission of Pakistan through its notification SRO787(1)/2014 dated 8<sup>th</sup> September 2014 has permitted / allowed companies to circulate Annual Financial Statements along with the Notice of Annual General Meeting to its members through email. Accordingly, members are requested to send written request to the company's registered office at mentioned above along with your valid email address to provide you the financial statements at your valid email address. In case you don't wish to avail this facility, the financial statements will be sent to you at your registered address as per normal practice.

### 7) <u>ELECTION OF DIRECTORS</u>

Any person who seeks to contest the election of Directors shall, whether he/she is a retiring director or otherwise, file with the Company the following documents and information at its registered office not later than fourteen days before the day of the above said meeting:

- a) Notice of his/her intention to offer himself/herself for the election of Directors in terms of Section 159(3) of the Companies Act, 2017.
- b) Consent to act as Director as prescribed under Section 167 of the Companies Act, 2017.
- c) Declaration in respect of being compliant with the requirements of the Code of Corporate Governance and the eligibility criteria as set out in the Companies Act, 2017 to act as Director of a listed Company.

### 8) PLACEMENT OF FINANCIAL ACCOUNTS ON WEBSITE

Pursuant to the notification of the SECP (SRO 634(I)/2014) dated July 10, 2014, the financial statements of the Company have been placed on the Company's website at www.matcofoods.com.

### 9) CHANGE OF ADDRESS (IF ANY)

The shareholders are requested to notify the Company at its registered office at aforesaid address if there is any change in their addresses and update zakat status with their participants immediately.





### STATEMENT UNDER SECTION 166(3) OF THE COMPANIES ACT, 2017

### **Agenda Item #4 – ELECTION OF DIRECTORS**

The term of office of the present Directors of the company will expire on October 31, 2021. In terms of Section 159(1) of the Companies Act, 2017 ("Act"), the Board of Directors in its Board meeting held on September 09, 2021 has fixed the number of elected Directors at 9 (nine) to be elected in the Annual General Meeting of the Company for the period of next three years.

Any person who seeks to contest the election to the office of a Director, whether he is retiring director or otherwise, shall file with the Company Secretary, at the Registered Office of the Company located at B-1/A, S.I.T.E. Phase 1, Super Highway Industrial Area, Karachi not later than fourteen (14) days before the date of Annual General Meeting, the following documents:

- 1) His/her Folio No./CDC Investors Account No./CDC Sub-Account No. and number of shares held.
- 2) Notice of his/her intention to offer himself/herself for the election of Directors in terms of Section 159(3) of the Companies Act, 2017.
- 3) Consent to act as Director as prescribed under Section 167 of the Companies Act, 2017.
- 4) Detailed Profile along with his/her address to be placed on the website of the Company.
- 5) A director must be a member of the Company at the time of filing of his / her consent for contesting election of Directors except a person representing a member, which is not a natural person.
- 6) An attested copy of Computerized National Identity Card (CNIC)/Passport (in case of foreigner).

### 7) A declaration that:

- He/she is not ineligible to become a director of the Company under the Companies Act, 2017 or other applicable laws/rules/regulations.
- He/she is not serving as a director including as an alternate director of more than seven listed companies including this Company (when elected/appointed as Director). Provided that this limit shall not include the directorships in the listed subsidiaries.
- He/she is not engaged in the business of brokerage, or is not a spouse of such person or is not a sponsor, director or officer of a corporate brokerage house.
- He/she has not been declared by a court of competent jurisdiction as defaulter in repayment of loan to a financial institution.
- He/she is aware of the duties and powers of a Director under the applicable laws/rules/regulations etc.



- 8) Person contesting as Independent Director shall also submit:
  - A declaration that he/she qualifies the criteria of independence notified under the Companies Act, 2017 and that his/her name is listed on the data bank of independent directors maintained by an institute/organization duly notified by the Securities and Exchange Commission of Pakistan.
  - An undertaking on non-judicial stamp paper that he/she meets the requirements of Sub-Regulation (1) of Regulation 4 of the Companies (Manner and Selection of Independent Directors) Regulations, 2018 along with relevant supporting information supporting the undertaking.
- 9) Any other document/information he/she thinks necessary and/or the Company may require.

The Final list of contesting directors will be circulated not later than seven days before the date of said meeting, in term of section 159 (4). Further, the website of the Company will be updated with the required information.

## matco AATCO FOODS LIMITED

# MATCO FOODS LIMITED

B-1/A, S.I.T.E. Phase 1, Super Highway Industrial Area, Karachi 75340

### NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given to the members that Annual General Meeting of Matco Foods Limited will be held on Thursday, October 21, 2021 at 11:30 am at Register Office of the Company at B-1/A, S.I.T.E. Phase 1, Super Highway Industrial Area, Karachi through Video Conference to transact the following business: A. Ordinary Business:

1.To read and confirm the minutes of the previous annual general meeting held on October 24, 2020.

2.To receive, consider and adopt the Audited Annual Financial Statements of the Company together with the Directors' and Auditors' reports thereon for the year ended June 30, 2021 along with the Audited Consolidated Financial Statements of the company and Auditor's report thereon for the year ended June 30, 2021.

3.To appoint Auditors of the Company for the year ending June 30, 2022 at a mutually agreed rate of remuneration. The Board of Directors on the recom the Audit Committee has proposed appointment of M/s Grant Thornton Anjum Rehman Chartered Accountants. The retiring Auditors being eligible offer themselven for re-appointment.

4.To elect9 (nine) directors of the Company, as fixed by the Board of Directors in accordance with the provisions of Section 159(1) of the Companies Act, 2017, for period of three years commencing from November 01, 2021. The retiring Directors are:

iii. i. Mr. Jawed Ali Ghori ii. Mr. Abdul Samad Khan Mr. Khalid Sarfaraz Ghori Mrs. Faryal Murtaza Mr. Faizan Ali Ghori vi. Ms. Umme Habibah v. Mr. Agha Ahmed Shah vii. Mr. Safwan Khalid Ghori Syed Kamran Rasheed The retiring Directors are eligible to offer themselves for re-election.

B. Any Other Business

5.To transact any other business with the permission of the Chairman.

**September 30, 2021** NOTES:

By order of the Board **Danish Ahmed Company Secretary** 

1) CLOSURE OF SHARE TRANSFER BOOK

The share transfer books of the Company will remain closed and no transfer of shares willbe accepted for registration from October 14, 2021 to October 21, 2021 (both days inclusive). Transfers received in order at the Company's Registrar Office at CDC Share Registrar Services Limited, CDC House, 99-B, Block B,

S.M.C.H.S. Main Shahra-e-Faisal, Karachi - 74400, by the close of business on October 13, 2021 will be treated in time for the purpose of payment of the final cash dividend, if approved by the shareholders.

2) PARTICIPATION IN THE ANNUAL GENERAL MEETING

(a) In view of the prevailing & worsening situation and ensuring the health safety of our shareholder due to pandemic COVID-19 and in line with the direction issu to listed companies by the Securities & Exchange Commission of Pakistan, vide its Circular No.4 of 2021 dated February 15, 2021 and subsequent Circular No. of 2021 dated March 03, 2021, the Company intends to convene this AGM virtually via video conference facility while ensuring compliance with the quorun requirements and request to the Members to consolidate their attendance and voting at the AGM through proxies. In this regard, special arrangements have bee made for the AGM which are as under:

(i) AGM will be held through Zoom application - a video link facility.

(ii) Shareholders interested in attending the AGM through Zoom application will be requested to get themselves registered with Share Registrar of the Compan

	M/s. CDC Share Registrar Services Limited at least 48 hours before the time of AGM at cdcsr@cdcsrsl.com by providing the following details:									
	CDC Participant	Company	Name of Shareholder	CNIC No. / NTN No.	Cell No.	Email address				
l	ID / Folio No.									
		Matco Foods Limited								

Video-link for the meeting will be sent to members at their provided email addresses enabling them to attend the meeting on the given date and time.

Login facility will be opened sixty (60) minutes before the meeting time to enable the participants to join the meeting after the identification proce Shareholders will be able to login and participate in the AGM proceedings through their devices after completing all the formalities required for th identification and verification of the shareholders.

(iii) Shareholders may send their comments and suggestions relating to the agenda items of the AGM to the Company Secretary Office at least two (2) workin days before the AGM, at the given email address cdcsr@cdcsrsl.com or WhatsApp on 0321-8200864. Shareholders are requested to mention their full nam CNIC # and Folio/CDC Account # for this purpose

(iv) Shareholders are encouraged to participate in the AGM to consolidate their attendance and participation through proxies.

(b) A member entitled to attend the meeting may appoint any other member as his/her proxy to attend the meeting through video-link. A proxy form is annexed in the Annual Report.

(c) The instrument appointing a proxy and the power of attorney or other authority under which it is signed or a notarially attested copy of power of attorney must deposited at the Share Registrar of the Company M/s. CDC Share Registrar Services Limited at least 48 hours before the time of the AGM (i.e., latest by Tuesda; October 19, 2021 at 11:00 a.m.).

(d) For appointing proxies, the shareholders will further have to follow the under mentioned guidelines as laid down by the Securities and Exchange Commission of

(i) In case of individuals having physical shareholding or the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the CDC Regulations, shall submit the proxy form accordingly.

(ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC number shall be mentioned on the form.

(iii) Notarized copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.

(iv) In case of a corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted (unless it has been provide earlier) along with proxy form to the Company

3) CNIC/NTN NUMBER ON DIVIDEND WARRANT (MANDATORY)

As it has already been notified from time to time. SECP has directed vide its Notification S.R.O. 831(1)/2012 dated July 5, 2012 that the Dividend Warrant(s) should be a support of the s also bear the Computerized National Identity Card (CNIC) number of the registered shareholder or the authorized person, except in case of minor(s) and corporate shareholder(s).

In order to comply with the SECP's directives and in terms of Section 243(2)(a) of the Companies Act, 2017, the Company shall be constrained to withhold th Dividend Warrant(s), in case of non-availability of a copy of valid CNIC (for individuals) and National Tax Number (for corporate entities).

Accordingly, shareholders who have not yet submitted a copy of their valid CNIC or NTN are once again requested to immediately submit the same to the Compan or Share Registrar, CDC Share Registrar Services Limited.

4) DEPOSIT OF PHYSICAL SHARES INTO CDC ACCOUNT

As per Section 72 of the Companies Act, 2017 every existing listed company shall be required to replace its physical shares with book-entry form in a manner as may be specified and from the date notified by the Commission.

The Shareholders having physical shareholding are encouraged to open CDC sub - account with any of the brokers or Investor Account directly with CDC to place their physical shares into scrip less form,this will facilitate them in many ways, including safe custody and sale of shares, any time they want, as the trading of physical shares is not permitted as per existing regulations of the Pakistan Stock Exchange.

5) UNCLAIMED DIVIDEND/SHARES

Information of unclaimed dividend/shares has been placed at the website of the Company www.matcofoods.com. Respective shareholders are requested to contact Share Registrar of the Company to collect their unclaimed dividend/shares.

6)TRANSMISSION OF ANNUAL AUDITED ACCOUNTS THROUGH EMAIL

The Securities and Exchange Commission of Pakistan through its notification SRO787(1)/2014 dated 8th September 2014 has permitted/allowed companies t circulate Annual Financial Statements along with the Notice of Annual General Meeting to its members through email. Accordingly, members are requested to senwritten request to the company's registered office at mentioned above along with your valid email address to provide you the financial statements at your valid emai address. In case you don't wish to avail this facility, the financial statements will be sent to you at your registered address as per normal practice.

7) ELECTION OF DIRECTORS Any person who seeks to contest the election of Directors shall, whether he/she is a retiring director or otherwise, file with the Company the following documents an

information at its registered office not later than fourteen days before the day of the above said meeting

a) Notice of his/her intention to offer himself/herself for the election of Directors in terms of Section 159(3) of the Companies Act, 2017.

b) Consent to act as Director as prescribed under Section 167 of the Companies Act, 2017. c) Declaration in respect of being compliant with the requirements of the Code of Corporate Governance and the eligibility criteria as set out in the Companies Act,

2017 to act as Director of a listed Company 8) PLACEMENT OF FINANCIAL ACCOUNTS ON WEBSITE

Pursuant to the notification of the SECP (SRO 634(I)/2014) dated July 10, 2014, the financial statements of the Company have been placed on the Company's website

at www matcofoods com

their participants immediately.

) CHANGE OF ADDRESS (IF ANY) The shareholders are requested to notify the Company at its registered office at aforesaid address if there is any change in their addresses and update zakat status with

#### STATEMENT UNDER SECTION 166(3) OF THE COMPANIES ACT, 2017 Agenda Item # 4 - ELECTION OF DIRECTORS

The term of office of the present Directors of the company will expire on October 31, 2021. In terms of Section 159(1) of the Companies Act, 2017 ("Act"), the Boar of Directors in its Board meeting held on September 09, 2021 has fixed the number of elected Directors at 9 (nine) to be elected in the Annual General Meeting of the Company for the period of next three years.

Any person who seeks to contest the election to the office of a Director, whether he is retiring directoror otherwise, shall file with the Company Secretary, at the Registered Office of the Company located at B-1/A, S.I.T.E. Phase 1, Super Highway Industrial Area, Karachi not later than fourteen (14) days before the date of

Annual General Meeting, the following documents 1) His/her Folio No./CDC Investors Account No./CDC Sub-Account No. and number of shares held.

2) Notice of his/her intention to offer himself/herself for the election of Directors in terms of Section 159(3) of the Companies Act, 2017.

3) Consent to act as Director as prescribed under Section 167 of the Companies Act, 2017. 4) Detailed Profile along with his/her address to be placed on the website of the Company.

5) A director must be a member of the Company at the time of filing of his / her consent for contesting election of Directors except a person representing a member which is not a natural person.

6)An attested copy of Computerized National Identity Card (CNIC)/Passport (in case of foreigner). 7)A declaration that:

- He/she is not ineligible to become a director of the Company under the Companies Act, 2017 or other applicable laws/rules/regulations

- He/she is not serving as a director including as an alternate director of more than seven listed companies including this Company (when elected/appointed a Director). Provided that this limit shall not include the directorships in the listed subsidiaries.

-He/she is not engaged in the business of brokerage, or is not a spouse of such person or is not a sponsor, director or officer of a corporate brokerage house

-He/she has not been declared by a court of competent jurisdiction as defaulter in repayment of loan to a financial institution. -He/she is aware of the duties and powers of a Director under the applicable laws/rules/regulations etc.

8)Person contesting as Independent Director shall also submit:

-A declaration that he/she qualifies the criteria of independence notified under the Companies Act, 2017 and that his/her name is listed on the data bank of independent directors maintained by an institute/organization duly notified by the Securities and Exchange Commission of Pakistan.

-An undertaking on non-judicial stamp paper that he/she meets the requirements of Sub-Regulation(1) of Regulation 4 of the Companies (Manner and Selection of Independent Directors) Regulations, 2018 along with relevant supporting information supporting the undertaking.

9) Any other document/information he/she thinks necessary and/or the Company may require.

The Final list of contesting directors will be circulated not later than seven days before the date of said meeting, in term of section 159 (4). Further, the website of th Company will be updated with the required information.

اطلاع برائے سالانہ اجلاس عام طلع کیا جاتا ہے کہ میلکو فو ڈ زلمیٹیڈ کا سالا ندا جلاس عام بروز جھمرات ، انفرنس کے ذریعے ،مندرجہ امور کی انجام دی کے لئے منعقد کیا جائےگا: ن S.I.T.E.،B-1/A، بیج ممپنی کے رجشر ڈوفتر ، B-1/A، فیز 1 سپر ہائی وے انڈسٹر میل ایریا، کراچی میں وڈ - 200 00 100 - المواملي المورد 1-24 كۆر2020 كومنعقده گزشتە سالاندا جلاس عام كى كارروانى كى توثيق كرنا ـ ۔ بہ روروں میں میں میں میں میں میں میں میں میں ہے۔ 2۔18 ویوں دیرون کچر ہیے باہ سالی اس کیا گئے تھی کیا کی اظاروں میں اور اور کی میں میں میں میں میں میں میں میں م 3۔20 ویوں 2022 کوئم ہیے والے امال سال کے آئے ذری کانور کی اور باہی میشقرش میں اس سے ماہرے کھی ہورڈ آف اور کیٹر ا کا دکنانس کوقتر رکزنے کی تجویز دی ہے۔ ریٹا کز ہونے والے آڈیٹر زنے اٹل ہونے کی وجہ ہے دوبار واقعر رکیلیاء خودکو پیش کیا ہے۔ ا کا دکنانس کوقتر رکزنے کی تجویز دی ہے۔ ریٹا کز ہونے والے آڈیٹر زنے اٹل ہونے کی وجہ ہے دوبار واقعر رکیلیاء خودکو پیش کیا ہے۔ 4۔ کیم نومبر 2021 سے شروع تین سالوں کی مدت کے لیٹیکینیز ایک 2017 کی دفعہ (1591 کی دفعات کے مطابق بورڈ آف ڈائزیکٹرز کی طرف سے مقررہ کیپنی کے نو (9) ڈائزیکٹرز کا انتخاب کرنا۔ ریٹائز ہونے والے ڈائز یکٹرزمندرجہ ڈیل ہیں: ١٧ يمختر مەفر بال مرتضى iii. خالد سرفرازغی ی أأ عبدالصمدخان ىد. فىشان علىغورى i - حاویدعلیغوری ۷۱ محتر مدأم حبيبه viii\_آغااحمه شاه vii\_مفوان خالدغوري ix پسید کام ان رشید یٹائر ہونے والے ڈائر بکٹرز دوبارہ انتخاب کے لئے خودکو پیش کرنے کے اٹل ہیں۔ پیٹائر ہونے والے ڈائر بکٹرز دوبارہ انتخاب کے لئے خودکو پیش کرنے کے اٹل ہیں۔ - کوینی اور دیگر امور 5- صاب صدر کی اجازت سے کپنی کے کسی دیگرام پر کارروائی کرنا۔ ئسب الحكم بور ڈ لىپنى ئىكىرىيۇي را چى30 ستېر،2021ء وفس: چھم متلی گب کی بندش کمپنی کاهم منتقل تماثیل بندرمیں گیا اور 14 اکتوبر 2021ء ما 21 کتوبر 2021ء (بشمول ہر دوایام) رجٹریشن کے لئے قبول ٹیس کی جا کمیں گا۔ کمپنی کے شیئر رجٹر اردومتر ادمر وسر امیزلای ڈی ہائوس،B.M.C.H.S، بلاک S.M.C.H.S، میں شارع فیصل، کرا چی 74400 میں 13 کتوبر 2021ء کو کاروبار کے اختیام تک موصول ہونے والی مشتقلیاں حتی نقد منافع منقسمہ آگر حصص داران نے منظوری دی، کی ادا یکی کے مقصد کے لئے بروقت تصور ہوگی۔ - سالاندا جلاس عام بین شرکت - سالاندا جلاس عام بین شرکت ورت حال کی روشنی شن، بیکورٹیز اینڈا پیچینج کییشن آف پاکستان (SECP) نے اپنے سر گلرفبر 4 مورخد 13 فروری 2021 اور سر کلرفبر 6 مورخد 03 مارچ 2021 کی شراط سے مثابی قوم کی شروریا نے اور بھر ناتے ہوئے گل طور پر وڈ پکانٹول میران سے در کے اجاس کی کارورائ والے باٹک کے در بھر انجام دینے کا اداوہ دکھتی ہے ادرالدگان سے درخواہ سے کہ پاکسیز کے ذر ہے AGM میں اپنی شرک اورودیک کو تھکم کریں۔ اس میلسٹ میں AGM کے گئے محتوی انتقالات کے کئے بین بوررن قبل جن پ (AGM\_(i زوم ایبلی کیشن ، و ژیولنک سکولت کے ذریعے منعقد ہوگا۔ ii) جوممبران سالا نباطاس عام مین زوم اینلی کیش کے ذریعے شرکت کے خواہاں ہیں ان سے درخواست کی جاتی ہے کہ دواپنی درج ذیل افضیلا تـ AGMy cdesr@cdesrsl.com کے وسر لمیشند کے ہاں خود کورجسٹر کروا کیں: ازکم 48 گھنے قبل ارسال کر کے کمپنی کے شیئر رجٹر ارمیسرزی ڈی می شیئر رجٹر ارس ى دْى ي يارفيسىنىڭ آئى دْى/ نوليونمبر CNIC نمبر/NTN نمبر Matco Foods Limited اجلاس کے داویلک ارکان کے قرام کردوائی ملل افراس برارسال کیا ہائے گا تا کہ اُٹیس درگا فروجات پر اجلاس میں ٹرکٹ بکتا تک بدایا جا تک۔ اُلاگ اِن کا بہذا اجلاس کے وقت سے ماغی (66) مند نگل تحول وی جائے گا تا کہ ٹڑکا دختا ہے کے طل 8 ارتابی کا سرکت کے بعض این بیان کا وام کر بیاز کے AGM کا مدولاً مثما الک سال داس میں سے کئیں گے۔ (iii) شیخ برولار AGM کے اینٹرا آئم کے مطال ہے تا از ادام تواج کئی کے بحری اش کر AGM کے کم انزگم دورای پیم کورٹس ای ممل ایڈ کس ایس 2018-2018 کئی تکٹی کے میں مصلی وفتال سے دخواست بیک دوران مقصد کے لیا پاران مار COIN کمبرادر فیلیاری ڈی کا اکاؤٹ میٹر آئر کریں۔ . (iv) جَصْمَ يافتِگان کو پراکسیوں کے ذریعیا پی حاضری اورشرکت کویلینی بنائیلے لئے AGM میں حصہ لینے کی ترغیب دی جاتی ہے۔ (ط)۔اس اجلاس عام میں ٹٹرکت اور دائے دین کا کا کم معرایتی جانب سے وڈ بولنک کے ذریعے اجلاس میں ٹٹرکت کرنے اور دائے دہی کیلئے کی اور کم مقرر کرسکا استق ہے۔ پراکسی فارم مسلک (e) ـ بر کمچ آنقر ری کے آیات معینارنامہ یاد نگرا تھار فی جس کے تحت بید متنظ شدہ ہے یا تھارنا مرکز کی صدر قد کا بی کمپنی کے شیئر رجنرار میں میں اجل سے انعقاد کے وقت d)\_پروکی کی تُقرری کیلیج جمعی داران کومزید برآن سیکور شیز اینڈ ایجیجی نمیشن پاکستان کی طرف نے بیچے دی گی گائیڈ اکٹر کی چیروی کرنا ہوگا۔ ز) ۔ مادی شیئر ہولڈنگ کے حامل افراد کی صورت میں ، یا اکاؤنٹ ہولڈریا سب اکاؤنٹ ہولڈراور کریا فرجنگی سیکورٹیز گروپ اکاؤنٹ میں ہوں اوران کی رجنز بیشن تفصیلات تواند کے مطابق اپ اوڈ ہوں کو بروکسی فارم ہی ڈی ہی تواعد کے مطابق جمع کروانا ہوگا: ii) \_ پروکسی فارم پردوافراد کی گواهی ہونی جا ہے جن کے نام، بینۃ اوری این آئی سی نمبر فارم بٹس درج ہوں \_ iii) ۔ مالک انتفاعی اور پر وکسی کے تا این آئی ٹی بیا پیورٹ کی تصدیق شدہ کا پیاں پر وکسی فارم کے ہمراہ نسلک ہونا چائیس iv)۔ کارپوریٹ ادارہ ہونے کی صورت میں ، بورد آف از کیشرز کی قرارداد / پاورآف اٹارنی و شخط کا نموند (اگر پہلے قرائم ندگیا گیا ہو) پروکسی فارم سے ہمراہ کمیٹی کوچیش کرماہ وگا۔ ن براد نو ند مند دارنث رCNIC/NTN نمبر (لازی) - میں ایس میں میں میں میں SEO77 کے اپنے نوٹیکنٹیش پروے SRO779(1)2011 مورجہ 5جوالا کی 2012ہوا ہے۔ کہ نوبی کی جاد اور شن پر رجسڑ ڈور کن یا مجاز فرور سوائے نابالغ اور کار پوریسا SECP کی ہدایات کا قبل آوکیٹیزا کیٹ 2017 کی دفعہ (243(2)(a) کی شرائط میں بمپنی کارآمدان CNIC کی کا پی (افراد کے لئے) اور بیشش کیکن فبر(کارپوریٹ اینٹیز کے لئے) کی عدم دستیانی کی صورت میں ڈیویڈیٹڈ وارنٹس روک لینے پرمجبور ہوگی۔ برطابق الغور مينون نے انھي تاكار آھ NTNLCNIC كى كا يې جى نيس كرائى سے دوبار دالتماس ہے كەنى الغور كينى ياشيتر رجشرارس ۋى ئى شيئر رجشرار سراميزلكوچى كرائيں۔ إين وي كا كا ونش مين ما دي حصص كا جمع كرانا: ہیں وہ وہ وہ اس میں اس میں ہو جود دلید کھنی کو کمیشن کی طرف ہے جاری کروہ تاریخ ہے مقررہا دوشکل کے اعمار ندر اپنے مادی حصل کو بک اعربی فارم میں تبدیل کرنا خروری ہوگا۔ کہیزیا کہے۔ 2017ء کے مطالب برموجود دلید کمیشن کی طرف ہے جاری کروہ تاریخ کے مقررہا دوشکل کے اعمار ندری ہوگا۔ دی جاتی ہے۔اس سے انہیں بہت فوائد ہونے تک جس میں محفوظ کسفڈی اور حصص کی فروخت ، کسی ہوقت جب وہ چاہیں ، کیونکھ یا کتان اسٹاک آپھینج کی موجود در بگالیشنز کے مطابق مادر حصص کی تجارت کی اجازت نہیں ہے شامل ہیر 5) -غيرونوي شده دُيويُّهُ تَدُّ اشْيَتَرَزَ غیرونوی شده دایو پینگزاشیئرز کامعلومات میمنی کی ویب سائنسww.matcofoods.comپرکه دی گئی این متعلقه هنسو داران کو بدایت کی جاتی ہے کداییخ غیرونوی شده دایو پیرنگزاشیئرز حاصل/ سے متعلق معلومات حاصل کرنے کیلئے تمینی کے شیئر رجٹرارے فی الفور رابطہ کریں۔ سالاندآ ڈٹشدہ گوشواروں ای میل کے ذریعے ترسیل ssp 787(1)2014 کار بھاری کے SEP کے سال دیا گار کی اور سازر بالان اجال عام کے ڈوک ان کال کے ذریع کیرون کو امرال کرنے کی اجازت وہ ی ہے۔ انہذاری ان رخوات ہے کہا کہ مانک ٹائر ایڈ بھری آئے کہ امان گل محتار سے آوائم کرنے کے لئے مکہ رواہ کا کئی کے دور ذوق کو کی میں موات کے کہا تھا دیک کہا تھا ہی کا مواقع کی معاور اسال کریں۔ بصورت آپ پیہولٹ حاصل نیس کرنا چاہیے تو مہالانہ مانی کوشوارے آپ کے رجنر ڈیتے پر معمول کے عمل کے مطابق ارسال کردیئے جا ئیس گے۔ اله دُائرُ يكثرِ زِكا انتظاب کونی گفتی جوذائر نیشزز کے انتخابی مقابلہ میں حصہ لینے کا خواہشندہو، جا ہے وہ سکیدوٹی ہونے والا ڈائز میکٹر ہو یا کوئی دیگر، کمپنی کے رجشر ڈوفتر میں ندکورہ بالااجلاس کی تاریخ کے کم از کم 14 پیم جمل مندرجہ ذیل دستاویزات اورمعلومات جمع کرائے گا۔ a) کیپنیزا یک 2017ء کی دفعہ (3)159 کی شرائط میں ڈائز بکٹرز کے انتخاب کیلئے اپنے آپ کو پیش کرنے کا اظہار نوٹس۔ b) کیپنیزا یکن2017 کی دفعہ167 کے تحت ڈائز بکٹر کے طور پر کام کرنے کی رضامندی۔ c)۔ کوؤ آف کار پوریٹ گونٹن کی شروریات او کینیز ایک 2017 میں قائم کروہ ابلیتی معیار کے تشیل سے سلسلے میں اسفد کمپنی کے ابطور ڈائر کیٹر کا مرکزے کا ڈیمکلیریش ۔ ا مالياتي گوشوارول کی ويب سائث پردستيا يې SECP کے وظیکیت کی (SRO 634(D) کی پیروی ٹیس کمپنی کے مالیاتی گوشوار کے بینی کی دیب سائٹ www.matcofoods.comپر چیاں کردیے گئے ہیں۔ پية کي تبديلي (اگر کو کي ُهو) ئیئر بولڈرزےالتان ہے کہا ہے تبدیل شدو چے ، (اگر ہوں) فوری طورے نہ کورہ بالا پیۃ پر ٹیٹی کے رہٹر ڈوفتر میں مطلع کردیں اورا پے پارٹیسینٹس کے ہاں زکو ۃ شیئس اپ ڈیٹ کریں۔ لمىپنى ايكنٹ، 2017 كر سيكشن 166 (3) كر تحت بيان. پيندا آنم نېر4-وازگيرزگانخاب ئىپئى كےموجودہ ۋائز يكٹرز كےغيد بے كيامة 🗆 13 كتوبر 2021 كوختم ہوجائے گي كيينيزا ميك ، 2017 ("ايكٹ") ئے تيكشن (1591 كےمطابق، بورڈ آف ڈائز يكٹرز نے 99 متمبر، 2021 كومنعقد ہو۔ ا لے بورڈ اجلاں میں انگلے تین سالوں کی مدت کے لیے کہنی کے سالا نہ اجلان عام میں ختب ہونے والے ڈائز کیٹرز کی تعداد 9 ( نو ) مقرر کی ہے۔ کوئی گفتی جواد کیشر سمیده کے لیے کیشن لا عابات ہو ہا۔ وہ بنا ترواز کیٹر ہو ایک کو بھی کا بھی 1,4 یک ہوئی کا بھی کے ہاں مدرجہ زائر ہتا ہوا سالا نا اجلان صام کیا ہوئی ہے وہ وہ بنا ترواز کیٹر کا کوئی دکھر کیٹر کا اور انسان کا 1) سابط لیکٹر ہی وی کی انواز میں کوئی سب اکا تائے ہوں کی کا تعداد۔

2) كِينْ إلى يك 2017 كِيكِشن (3) 159 كِتْحَتْ دَارْ يَكْمُرْزْكَ التَّقَابِ كَ لِيمَا بِيَ آپِ كُوفِيْنَ كَرِ فِي كَالْبِ الداوكا نولْس. 3) کمپنیز ایکٹ،2017 کے تیت الطور ڈائزیکٹر کام کرنے کی رضامند کی ۔

4)۔ کمپنی کی ویب سائٹ پر چسپال کرنے کے لئے تفصیلی پروفائل معداس کا پید۔

5)۔ ڈائر کیٹر کا ڈائز کیٹر کا انتخاب لڑنے کے لیے اپنی رضامندی واکل کرتے وقت کینی کامیر ہونا جا ہیں وائے کی ممبر کی نمائندگی کرنے والے فیض کے، جوکہ نیچر ل فروٹیس ہے۔

6)\_كمپيورائز ۋقومى شاختى كارۇ (سى اين آئىسى)/پاسپورٹ (غيرمكلى كى صورت ميس) كى تصديق شدە كاپى ـ

ڈائر یکٹرشپ شامل نہ ہوگی۔

- و کمپینیز ایک ، 2017 یادیگر قابل اطلاق تو ائین/ تو اعد/ ضوابط کرخت کمپنی کا ڈائز کیٹر بننے کے لیے ناال خیس ہے۔ - وہ اس کینی سمیت سات ہے زیادہ کمپنیوں کے شبادل ڈائر کیکٹر کے بشمول ابطورڈ ائر کیکٹر خدیات انجام نہیں دے رہاہے (جب بطورڈ ائر کیکٹر ختب) سے بھی مشاردج ذیلی اداروں شار

- وہ پر وکر تخ کے کاروبار میں معروف نہیں ہے، یاا لیے تخص کی شریک حیات نہیں ہے یا کارپوریٹ پر وکر تخ ہاؤس کااسپانسر، ڈائز بکٹریاا فسرٹیس ہے۔

-ائے کا جائز عدالت نے کی الیاتی اوار کوترش کی اوانتگی شدہ دہر ارٹین ریا گیا ہے۔ -وہ قابل اطلاق آق این/آو اعدار شواہا و غیر و کے شینہ ڈائر کیٹر نے فرائش اور اختیارات و اقت ہے۔

8) \_ آزاد ڈائز یکٹر کے طور پرامتخابات میں حصہ کینے والاشخص پیجمی جُمع کرائے گا:

سیاهامی کردیکینزا مکن ، 2017 تحق مطلع کرده آزادگی تصعیار پر پورااتر تا ہے اور تکیا رئیزاینڈرائیٹیٹی کمیٹن آف پاکستان کیاطرف سے با قاعدہ نو نیفائیڈا دار کے تنظیم کے زیرانظام آزاد فائز مکیٹرز کے ٹاچک شان کام دری ہے۔ نان جو عشل اسا اس بیمی رحظت نامہ کہ کیکیز ( آزاد فاز کیٹر زکا طریقۂ کا ادارا تھا پ ) کیر کھکیشن ( 1 کی شروریائے کو برائز اے بمد انفر ڈیکٹ سے متعلقہ معاون مطلوبات۔

9) کوئی دیگردستاه بزامعلومات جوه خروری خیال کرتا ہے اورا بیا مینی کوخرورت ہوسکتی ہے۔

بیدوارڈائر کیٹرول کی تتی فہرست سیکشن (4) 159 کی شرائط میں فہرکورہ اجلاس کی تاریخ ہے سات دن پہلے جاری کی جائے گی۔ حزید بدید کیکمبنی کی ویب سائٹ کو مطلوبہ علومات کے ساتھ اپ ڈیٹ کیا جائے گا۔